NDRRMC MEMORANDUM CIRCULAR
No. 01, s. 2019

TO : All NDRRMC Member Agencies and Chairpersons
     RDRRMCs

SUBJECT : Designation as Emergency Telecommunications
           Cluster (ETC) Lead Agency

To effectively carry out the responsibilities and functions of the Emergency
Telecommunications Cluster (ETC) of the National Disaster Risk Reduction and
Management Council (NDRRMC) as mandated in the approved National Disaster
Response Plans (NDRP) and institutionalization of Cluster Approach in the Philippines
Disaster Risk Reduction and Management System, the Department of Information and
Communications Technology (DICT) is hereby designated as Lead Agency of the ETC
vice the Office of Civil Defense (OCD) effective immediately.

As lead government agency of the ETC, the DICT shall ensure the attainment of
the Cluster's objective to strengthen ICT capacities at the national Cluster level down to
local levels to prepare for, respond to and recover from the impacts of disasters.

Further, the DICT shall:

a. Ensure that the ETC provides effective and timely emergency
telecommunications services to support other clusters in carrying out their
respective mandates safely and efficiently;
b. Develop the Government Emergency Telecommunications Team (GETT)
   Operations Manual and update as necessary;
c. Strengthen its GETT and exercise leadership by providing command and control
   functions from national down to regional level; and

d. Be responsible for the coordination and collaboration at the Local DRRMCs to
   organize, train, and equip Local GETT to align with the National and Regional
   GETT.

For information and guidance.

FOR THE CHAIRPERSON, NDRRMC:

UNDERSECRETARY RICARDO B JALAD,
Executive Director, NDRRMC and
Administrator, OCD

Telefax: NDRRMC Open (+632) 911-1408; 912-2665; 912-5688; NDRRMC Secretariat (+632) 912-0441; 912-5647;
Email: ndrrmoc@ocd.gov.ph Website: www.ndrrm.gov.ph